

Dear Customer:

In order to comply with the provisions of **External Circular 100-000011 of 2021** issued by the **SUPERINTENDENCIA DE SOCIEDADES**, as well as the **SAGRILAFT**, **BASC** policies and the guidelines of the Information and **Financial Analysis Unit (UIAF)**, we respectfully inform you that we are in the process of updating our customer database. Therefore, we request your cooperation to update the information detailed below:

1. Fully completed Customer Registration Form (Credit Application Version 7). This document, which includes issues related to SAGRILAFT and BASC, is attached to this communication.
2. Documents required according to the type of legal entity.

Updating this information will allow us not only to comply with legal requirements, but also to offer you a better service and ensure that our operations continue to be safe and reliable.

We thank you in advance for your cooperation and understanding in this matter. If you have any questions or need additional assistance during this process, please do not hesitate to contact us.

Jesus Andres Giraldo
Manager
Benchmark Growers S.A.S



**SUPERINTENDENCIA
DE SOCIEDADES**



BUSINESS ALLIANCE FOR SECURE COMMERCE



Date (1)
DAY MONTH YEAR

Type of Procedure (2)
New Application Update

1. LEGAL ENTITY DATA (3)

Company Name	TAX ID ,TIN , VAN,NIF ,RUC,NIT
Main Office Address	Country City
E-mail	Postal Code Mobile
Invoicing Email	Web Page Type of Company (Legal form) (4)

CHIEF EXECUTIVE OFFICER (CHIEF EXECUTIVE OFFICER) / GENERAL MANAGER

First name	Middle name	First surname	Second surname
ID No.	Country	E-mail	

Indicate if any of the following conditions apply to you

Politically exposed person, Law 830 of 2021 (5)	Legal representative of an international organization (6)	Enjoys public recognition (7)
Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Name of the authority that supervises it

2.DESCRPTION OF MAIN ECONOMIC ACTIVITY

Economic activity	Description
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3.CONTACT PERSON INFORMATION

First name	Middle name	First surname	Second surname
Position	Telephone	Mobile	E-mail

4. INFORMATION ON MAJORITY SHAREHOLDERS AND ASSOCIATES (8)

Fill in the following information on partners, shareholders, associates, beneficial owners or equivalents whose direct or indirect participation is greater than 5%. This information is required to comply with the due diligence obligations established in "Circular externa 100-000011 de 2021" an Chapter X of the "Circular Básica Jurídica de la Superintendencia de Sociedades", as well as the guidelines of the UJAF (Information and Financial Analysis Unit). It is essential to identify the final beneficial owners (9), defined as natural persons who directly or indirectly own, control or benefit from 5% or more of the capital stock or voting rights of the company. In case your answer is "yes" to any of the last 4 questions, please attach in comments* the corresponding information (names and identification number) for: First degree of consanguinity: parents, children; Second degree of consanguinity: siblings, grandparents, grandchildren; First degree of affinity: in-laws, children's spouses, parents' spouses; Second degree of affinity: brothers-in-law; First civil degree: adopting parent or adopted child.

Company Name or Full Name	ID Number	Nationality	%Shareholding (10)	Politically exposed person. Law 830 of 2021 (5)-indicate YES OR NO to the following questions			
				Due to your position or activity you have handled public resources in the last 2 years	Do you exercise or have you exercised any degree of public power?	Are you or have you been in the last 2 years a public staff?	Do you enjoy public or general recognition (7)

Comments*:

5. COMMERCIAL REFERENCES

Enter below the details of your flower suppliers and your cargo agency.

Company Name	Contact name	Mobile

The signee certifies that all of the above information is correct and authorizes Benchmark Growers SAS to investigate all the references provided. The signee agrees to the terms of a net 30 and 1.5% per month interest rate to be charged for any balance due . The signee also agrees to pay the attorney's and court fees if collection proceedings are necessary in an event of a default payment. The signee states and affirms that he/she is jointly and severally liable to all the terms, obligations and provisions in connection with Benchmark Growers SAS and the corporation he/she represents. A scan or a copy of this application is equivalent to an original form.

Accept Terms and Conditions

Instructions for filling out the registration form

- DATE:** Record the date of completion.
- TYPE OF PROCEDURE:** Enter an X in the box for the type of procedure to be carried out, whether it is a new application or an update.
- LEGAL PERSON DATA:** Enter the information requested in the "Legal Entity Data" section.
- TYPE OF COMPANY (LEGAL FORM):** Select the legal structure of your company, such as Sole Proprietorship, Corporation (S.A.), Limited Liability Company (L.L.C.), Simplified Joint Stock Company (SAS), Cooperative, among others.
- POLITICALLY EXPOSED PERSON- PEPS:** Persons who are holding or have held in the last 2 years any of the public offices (Law 1674/2016 of the colombian government).
- INTERNATIONAL ORGANIZATION :** It is an entity established through official political agreements between its Member States, which have the status of international treaties; example: UN (United Nations Organization), OAS (Organization of American States), NATO (North Atlantic Treaty Organization), among others.
- PUBLIC RECOGNITION:** Individuals widely known nationally or internationally for their activity in areas such as the arts, entertainment, sports, science, as well as heads of state, heads of government, or ministers of countries other than Colombia, among others.
- INFORMATION ON SHAREHOLDERS AND MAJORITY ASSOCIATES:** Enter the information requested in section 7, including the information required on the final beneficiaries.
- FINAL BENEFICIARY:** Is the natural person who directly or indirectly has a participation of more than 5% of the legal entity (LE), autonomous patrimony or investment vehicle, or who despite not being the owner exercises control over the entity, or on whom the economic effects of the transactions of the LE with Benchmark Growers SAS.
- % SHAREHOLDING :** Proportion of the company's capital held, either as shares, contributions, or rights, in relation to the total.



BENCHMARK GROWERS SAS
CUSTOMER REGISTRATION FORM (CREDIT APPLICATION)

Version 7
 August 2024
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6. FINANCIAL INFORMATION (11)

Enter below the information corresponding to your financial statements for the last fiscal period

CURRENCY

COP USD EUR OTHER [PLEASE SPECIFY]: _____

Annual Revenues		Total Assets	
Annual Expenses		Total Liabilities	
Other Income (annual)		Total Equity	
Types of other income			

7. CUSTOMER'S BANK INFORMATION

Bank Name		Address	
Type of account		Account Number	ABBA/SWIFT

If you have an additional account, please include the information below:

Bank Name		Address	
Type of account		Account Number	ABBA/SWIFT

8. SHIPPING INFORMATION (Main Address (1 & 2))

Please fill out the attached sheets ("SHIPPING INFORMATION 3&4") if you have more than two "SHIP TO".

SHIPPING INFORMATION - MAIN ADDRESS

Company name or corporate name		Contact (First and last name)	
Address		Country	City
TAX ID,VAT, NIF, RUC, NIT or equivalent	Postal Code	Mobile	State/Region

SHIPPING INFORMATION 2

Company name or corporate name		Contact (First and last name)	
Address		Country	City
TAX ID,VAT, NIF, RUC, NIT or equivalent	Postal Code	Mobile	State/Region

9. DOCUMENTS REQUIRED (12)

New application Updating

**Note: Take into account the observations listed in each document, to avoid reprocessing in the documentary review.

INTERNATIONAL LEGAL ENTITY

1. Copy of the passport or identity card of the legal representative	X	
2. Certificate of incorporation, issued by a local or national governmental entity, which validates the existence and operation of the company.	X	
3. Credit Application version 7 updated (Completely updated and signed by legal representative)	X	2 YEAR

NATIONAL LEGAL ENTITY

1. Photocopy of citizenship card or identity document of the legal representative.	X	
2. RUT (Complete and with a issue date no older than 30 days).	X	
3. Certificate of existence and legal representation (With date of issue not older than 30 days).	X	
4. Credit Application version 7 updated (Completely updated and signed by legal representative)	X	2 YEAR
5. Shareholding Composition.	X	

10. CONTROL AND SECURITY MANAGEMENT SYSTEMS (13)

1. Certified under any Control and Security System (BASC, AEO, CTPAT): (BASC: International Alliance for Secure Commerce, AEO: Authorized Economic Operator, CTPAT: USA Anti-Terrorism Program) - ATTACH CERTIFICATION OR AUTHORIZATION.	YES	NO
2. The organization is or was involved in investigations related to Money Laundering ,Financing of Terrorism, proliferation of weapons of mass destruction, corruption and bribery?	YES	NO

11. DECLARATION AND AUTHORIZATION (14)

AUTHORIZATION FOR THE PROCESSING OF PERSONAL DATA

The signee authorizes Benchmark Growers SAS and the company that represents them (Gestiones y Representaciones Chia SAS), to collect and process the personal data provided in this form for the evaluation of the application for the purpose of belonging to the catalog of suppliers / customers. Therefore, the data may be delivered to the corresponding areas for their due treatment. I declare to know the personal data treatment policies of Benchmark Growers SAS, which can be consulted in the attached sheet "PERSONAL DATA PROTECTION".



Accept Terms and Conditions

12. CREDIT POLICY FORM

All sales are F.O.B. Bogotá, Colombia, and Benchmark Growers SAS accepts no liability for damage in transit. Title and ownership are passed from Benchmark Growers SAS to the buyer when the flowers are delivered to the customers designated Cargo Agency - Airline. After receiving your shipment, in the event of a claim, it must be reported by phone to your sales representative within 48 hours. To properly credit your account, a written request for credit must be sent by email to sales@benchmarkgrowers.com within 3 days after the initial phone call. Benchmark Growers SAS will not accept credits on freight handling charges and any other service provided to the customer by third parties.

It is necessary that you provide the following information: photographs of the product clearly showing box labels, the cause of the credit, total number of stems credited, a clear and complete explanation of the problem, variety/color of the product, grade or length of the product, date shipped from Benchmark Growers SAS or received by the customer and the complete AWB number. To confirm that the claim is product of a quality condition of our product, not a logistic problem, please provide your freight forwarder tracking of the AWB that transported the flowers to your facility and temp tale recordings (if available). If the product was destroyed, please provide the destruction certificate.

Claims are not automatic, and their validity is thoroughly investigated prior to the approval by Benchmark Growers SAS claims department. Once a credit has been requested by your company, Benchmark Growers SAS has the right to send another authorized party to pick up or inspect the claimed product. Once the product has been picked up, your account will be immediately credited. If the product is not available for pick up or inspection, no credits will be accepted from Benchmark Growers SAS.

Under no circumstances will a claim be accepted unless it is in accordance with all the above requirements.

The undersigned agrees with the above requirements.



Accept Terms and Conditions

13. DECLARATION ON SOURCE OF FUNDS

To comply with international regulations regarding the Anti-Money Laundering and Combating the Financing of Terrorism procedures established by Benchmark Growers SAS, the signee voluntarily carries out the following statements:

1. The signee declares that the resources or goods that will be used in the development of commercial relations with Benchmark Growers SAS, come from lawful activities, in accordance with the applicable laws in force.
2. That neither the signee nor the Company he/she represents will allow third parties to make deposits in the accounts with funds providing from illicit activities contemplated in the Colombian Penal Code or any other norms applied by the customer local jurisdiction; nor that it carries out transactions designed to favor such activities or in favor of persons related to the same.
3. That all activities that the Company develops and the income that the signee receives come from business or lawful activities.
4. That neither the signee nor the Company he/she represents is on any list of people reported or blocked by activities of drug trafficking, money laundering, subversion, terrorism, arms trafficking, or crimes associated with sexual tourism activity with minors.
5. That to date and to the best of our knowledge and belief, there are no current investigations against the signee for any of the above facts.



Accept Terms and Conditions

14. GENERAL CONDITIONS OF THE COMMERCIAL RELATIONSHIP

Benchmark Growers SAS is a company dedicated to the commercialization and export fresh cut flowers, committed to meet various quality standards, and in accordance with the Business Alliance for Secure Commerce (BASC) certification standard, through which it undertakes to carry out processes business insurance, implementing for this a series of measures and procedures, which must also be adopted by their Business Associates (customers and suppliers) in representation of the organization I represent. I guarantee to send the payment to Benchmark Growers SAS account of any pending obligations acquired by my company. The name of the sender company name will be exactly as stated in the "Bill To" field of the Invoice. Additionally I confirm that my company complies with the following:

1. Establish internal security controls in accordance with an analysis and evaluation of business risks.
2. Maintain the reservation of information before third parties in relation to business processes and people, to prevent them from being interfered, violated, or involved in illegal acts.
3. Timely report the significant changes that occur after the signing of the agreement and that may affect security, for example: Company name, address, infrastructure, process changes, among others.
4. Establish and use the physical, technological, and human resources deemed necessary to keep the processes safe between the parties.
5. Identify and resolve security deficiencies that arise.



Accept Terms and Conditions

15. INDIVIDUAL PERSONAL GUARANTEE

In consideration of the extension of credit at the company's request, it is personally guaranteed that payment will be sent to the account of Benchmark Growers SAS for any outstanding obligations incurred by my company. The name of the sender company shall be exactly as stated in the "Bill To" field of the invoice.

I also hereby agree to bind myself to pay on demand any sum which may become due to Benchmark Growers SAS by the company whenever the company, shall fail to pay the same. It is understood that this guarantee shall continue and irrevocable guarantee and indemnity for such indebtedness of the company. I do hereby waive notice of default, non-payment and notice thereof and consent to any modification or renewal of the credit agreement hereby guaranteed.



Accept Terms and Conditions

16. CLAUSE: TERMINATION OF COMMERCIAL RELATIONS IN CASE OF FINDING A REPORT OF THE OFFICIAL LISTS

In the event that either party is included in official lists restricting commercial activities, the other party may terminate the contract immediately without notice. Termination shall not give rise to compensation and shall not affect payment obligations already accrued.

17. SIGNATURE (16)

I declare that this form has been completed by me or in my presence and that the information provided in it is true and accurate, therefore, I accept that any omission or falsehood is the responsibility of the company I represent. I represent. As proof of having read, understood and accepted the above, I declare that the information I have provided is accurate in all its parts and signed this document on the _____ days of the month of _____ of the year _____, in the city of _____.

FIRST AND LAST NAMES : _____ **SIGNATURE :** _____

Instructions for filling out the registration form

- 11 **FINANCIAL INFORMATION:** Record the requested information in the section.
- 12 **REQUIRED DOCUMENTS:** You must attach to the form the documents indicated according to the type of person.
- 13 **CONTROL AND SAFETY MANAGEMENT SYSTEMS:** Record if you have the certifications or authorizations, attach the documents.
- 14 **DECLARATION AND AUTHORIZATION:** Perform reading of the content.
- 15 **CLAUSE: TERMINATION OF COMMERCIAL RELATIONSHIPS:** Read the content.
- 16 **SIGNATURE:** Register Signature of the Legal Representative

18. SOCIALIZATION OF SAGRILAF AND PTEE PROGRAMS

SAGRILAF

Self-Control system and Integral Risk Management of AML/TF/FPWMD

What is it?
It is the System of Self-Monitoring and Management of Integral Risk implemented by our company to prevent the risks of:

- Anti-Money Laundering (AML)
- Financing of Terrorism (FT)
- Financing of the Proliferation of Weapons of Mass Destruction (FPWMD)

...in compliance with the applicable regulatory framework and the Integral Management Policies adopted by the company.

Who is it applicable to?
Knowing and implementing it is mandatory for every counterparty (areas and company employees, suppliers and customers)

Regulatory agency
The Superintendencia de sociedades has established certain requirements or characteristics that require the companies of these economic sectors to implement SAGRILAF.

Reporting Channels
Any employee or counterparty who becomes aware about any situation taking place associated to Anti-Money Laundering, Financing of Terrorism or Financing of the Proliferation of Weapons of Mass Destruction must report it immediately to the Compliance officer through the e-mail:

oficialdecumplimientosagrilaf@benchmarkgrowers.com

Example of warning flags:

- A supplier who offers goods or services at prices that are considerably different from market prices.

The company might be affected in case:

- An application of affiliation is processed without processing all of the requirements established.
- Any suspicious action or operation is not reported to the compliance officer.
- Cash payments are received.
- The information supplied is not analyzed.

PTEE

Business Ethics and Transparency Program

What is it?
It is the Self-Control and Management System for Integral Risks implemented by our company to prevent the risks of:

- Bribery
- Transnational Bribery
- Corrupt practices

...in compliance with applicable regulations and the comprehensive management policies adopted by the company.

Who is it applicable to?
Knowing and implementing it is mandatory for every counterparty (areas and company employees, suppliers and customers)

Regulatory agency
The Superintendencia de Corporaciones has the authority to investigate and impose administrative sanctions to any company domiciled in Colombia, and may impose penalties of up to two hundred thousand (200,000) monthly legal salaries in effect.

Reporting Channels
Any counterparty that becomes aware of any situation taking place associated to bribery, corruption or any criminal activity must report it immediately to the Compliance officer through the e-mail:

oficialdecumplimientoptee@benchmarkgrowers.com

When a counterparty reports a behavior:

- It must do so responsibly

It is presumed the report is filed in good faith and is based on actual elements or on an actual piece of circumstantial evidence.

Additionally, consequences could arise

- Legal
- Reputational
- Financial
- Operational

5. SHIPPING INFORMATION (3 & 4)

Please fill out the attached sheets ("SHIPPING INFORMATION 3&4") if you have more than two "SHIP TO".

SHIPPING INFORMATION 3

Company name or corporate name				Contact (First and last name)			
Address				Country		City	
TAX ID, VAT, NIF, RUC, NIT or equivalent		Postal Code		Mobile		State/Region	

SHIPPING INFORMATION 4

Company name or corporate name				Contact (First and last name)			
Address				Country		City	
TAX ID, VAT, NIF, RUC, NIT or equivalent		Postal Code		Mobile		State/Region	

Dear Employee/Collaborator/Customer/Supplier/Contractor/Visitor:

The company **BENCHMARK GROWERS SAS**, as responsible for the processing of personal data in accordance with the provisions of Law 1581 of 2012 and Decree 1377 of 2013 on Protection of Personal Data, is allowed to inform that the personal data previously provided by you or those that you come to provide in the future, are included in our databases so that the Company can develop the ordinary course of business related to its corporate purpose; comply with contractual and business obligations arising from the contractual and / or legal relationship with you; have an efficient communication with you or your authorized; to comply with the legal provisions in force and other requirements issued by judicial and administrative authorities and other public and private entities that require your information in the performance of their legal and jurisdictional functions; to perform statistical analyses and other internal studies; provide information to you and to natural or legal persons authorized by you or by law, keep the record and control of your entry, stay and exit of the facilities, including the use of surveillance videos, according to the security policies established by the company, and, in general, for other purposes set forth in the Policy for the Protection of Personal Data of **BENCHMARK GROWERS SAS**. Therefore, **BENCHMARK GROWERS SAS** will collect, store, use and circulate your personal data to natural or legal persons who provide services to this Company. It is important to keep in mind that as a Holder of this information you have the optional nature to answer questions about your sensitive personal data (privacy, racial or ethnic origin, political orientation, religious convictions, health, sex life, biometric data, etc.), and you have the right to consult, update, rectify or request deletion of your personal data or revoke the authorization given to **BENCHMARK GROWERS SAS** for the treatment of your personal data, at any time, by means of the respective request sent to the e-mail habeas.data@grchia.com, by contacting the telephone number 6683030, option 1 customer service, or in writing addressed to Complejo Logístico El Pino, Autopista Medellín Km 2, 800 M Entrando por la vía parcelas - Bodega 1. Cota - Cundinamarca, to the attention of the Documentary Management Area, according to the Personal Data Protection Policies established by the Company, which are at your disposal at the address indicated above.